

**PROSPECTUS FOR
Ph.D. PROGRAMME IN
WOMEN'S STUDIES
2023-24**



**BERHAMPUR UNIVERSITY
BHANJA BIHAR, BERHAMPUR – 760 007, ODISHA**

BERHAMPUR UNIVERSITY

Prospectus For Ph.D. Programme in Women's Studies(2023-24)

Candidates with the relevant P.G. degree may be considered for the Research Programs of the Berhampur University, subject to the fulfillment of criteria specified in respective Regulations. Seats are reserved for people belonging to different categories such as SC/ST/Divyang as per the rules. Candidates can register for consideration by filling-in the downloaded application form and depositing the required processing fee. **The application form can be obtained from the University website(www.buodisha.edu.in).** The basis of consideration for admission into Ph. D programme includes, among others, qualifying degree, University Research Entrance Test (URET) which consists of a written examination and Viva-voce.

SCHEDULE:

1	Date of Notification	04.07.2023
2	Last date of submission of hard copy of application form along with photo copies of relevant documents, and application processing fees through Speed/Registered post to the Deputy Controller of Examinations, Berhampur University.	21.07.2023 Up to 4.30P.M.
3	Sending the Admit Card through email/whats app by the Deputy Controller of Examinations, Berhampur University.	27.07.2023
4	Date and Time of URET Venue: Berhampur University, Bhanja Bihar	06.08.2023 (Sunday) 12.00 Noon to 01.00 PM
5	Publication of list of candidates qualified in URET in the University Website as well as on the Notice Board of the Department and sending the call letter for Viva Voce Examination through email/whats app by the respective Head/Coordinator of the Department	08.08.2023
6	Dates of Interview / Viva-Voce Examination (Only those candidates qualified in the URET/exempted from URET will be called for the viva voce examination and verification of original documents)	Venue: Respective Departments Dates: 14.08.2023
7	Publication of results in the University Website. Sending of intimation letter to the selected First List and Waiting List candidates through email/ whats app by the respective Head/Coordinator of the Department.	17.08.2023
8	Last date for receiving the Admission Fees and other documents in the respective Department	24.08.2023
9	Last date for finalization of Admission	25.08.2023
10	Commencement of Classes	28.08.2023

RESEARCH PROGRAMME

Ph.D. programme offered in Women's Studies is as per the availability of slots

Sl. No.	Department	No. of Ph.D. Slots/Seats
1	Women's Studies	05

For attention of all applicants:

The applicants before applying to any of the above courses are advised to carefully go through the Prospectus to know about the profile of the University. They are also advised to visit the University Campus, Bhanja Bihar, if they desire so and see for themselves the available infrastructure and other facilities. If satisfied, they may apply for any of the Ph. D. Courses as per their eligibility. Once admitted, making any unreasonable demand thereafter shall not be entertained and it shall be treated as an act of indiscipline.

II. ELIGIBILITY FOR ADMISSION INTO Ph.D. (Doctor of Philosophy):

Duration: Minimum duration of 3 years including course works subject to minimum of 2 years from the date of registration and a maximum of five years subject to the conditions stipulated in the Regulations, the following persons are eligible to seek admission to the Ph.D. programme:

- (i) Candidates for admission for a Ph.D. Program shall have a Master's degree in the respective/allied subject (to be determined by the concerned Staff Council and approved by the Vice-Chancellor) or a professional degree declared equivalent to Master's degree by a statutory regulatory body, with at least 55% marks in aggregate or its equivalent grade 'B' in the UGC 7-point scale (or CGPA of 6.0) or an equivalent degree.
- (ii) A relaxation of 5% of marks, from 55% to 50%, or an equivalent relaxation of grade, shall be allowed for SC/ST/Divyanga and other reserved category candidates as per the decision of the Central/State Government from time to time.
- (iii) Candidates possessing a Degree, considered equivalent to M.Phil./M.Tech. Degree of an Indian Institution, from a Foreign Educational Institution accredited by an Assessment and Accreditation Agency which is approved, recognized or authorized by an authority, established or incorporated under a law in its home country or any other statutory authority in that country for the purpose of assessing, accrediting or assuring quality and standards of educational institutions, shall be eligible for admission to Ph.D program subject to qualifying URET.
- (iv) Foreign students will be required to produce clearance from the Government of India and /or other appropriate authorities, if any, for admission into the Ph.D. Program. Enrolment in the Ph. D. Program may be allowed to only such foreign nationals as have obtained and are holding valid research visa.

III. SELECTION CRITERIA

Admission shall be finalised strictly on the basis of conduct, the research aptitude, ability to work in a team, subject interest, availability of Supervisors, facilities in the department and the research focus of the department, and merit in the URET and shall be subject to the Rules and Regulations of the University.

The admission of candidates shall be by a two-step process:

Step - 1: Qualifying in:

UGC (or CSIR) NET/GATE/ ICPR/ ICSSR/ICHR/Any other National Fellowship/ Scholarship for Ph. D or Teacher Fellowship holder (for Ph. D);

OR

The URET, which is an Admission/Entrance Test conducted by the Berhampur University, with a qualifying mark of 50% (The syllabus of the URET shall consist of 100 marks covering of research methodology and research and analytical aptitude (50%) and the concerned subject (50%), and

Step-2: An interview/viva-voce and verification of original documents to be conducted by the respective Departments/Centre where the candidates are required to discuss their research interest/area before a duly constituted Department Research Committee (DRC).

Note: Candidates failing to appear at the Entrance Test and Viva Voce/ Interview, and not producing the Original Documents for verification at the time of Interview will not be considered for admission. Step-1 is just a qualifying requirement. The marks secured in this step are not used in the final computation of marks for preparing selection/merit list.

PREPARATION OF MERRIT LIST

(i) Academic career marks (30% calculated from mark sheets provided by applicants)

Table - Prescribed Weightage				
	10 th / HSC	+2 /Intermediate	UG	PG
For all the Ph.D. Programs	5	7	8	10
$\text{Academic career marks} = \sum \left\{ \frac{\% \text{ of marks}}{100} \text{ OR } \frac{\text{CGPA}}{\text{Highest Point in CGPA Scale}} \times \text{Career weightage} \right\}$				
<p>Suppose an applicant has scored the following percentage of marks (10th class: 72.5; +2 Sc: 80.4; +3 Sc. /Equivalent (Hons): 70; M.Sc.:78. His/her career score will be: 10th class(72.5X5)/100=3.625, +2 Sc. (80.4X7)/100=5.628, +3 Sc.:(70.0X8)/100=5.60, M.Sc.:(78X10)/100=7.8, Career Score = 3.625+5.628+5.6+7.8=22.653</p> <p>Note: For candidates passing as “Compartmental”, zero career points shall be awarded in that examination.</p>				

(ii) Evaluation of the Interview Performance based on knowledge on subject, experience in research, publications, understanding and curiosity etc. (Maximum marks = 70):

Interview/Viva-Voce (70% marks to be given by the DRC Board)

The interview/viva-voce shall consider the following aspects:

- Whether the candidate has adequate subject knowledge and competence for the proposed research work;
- Whether the proposed area of research can contribute to new/additional knowledge;
- Whether the facilities for the proposed area of research are available in the PG department/research centre (as per clause 13 of the Ph.D Regulations, 2020)

At the interview/viva voce, the DRC shall preferably adopt the following evaluation method. Academic degree points shall be computed as per the Prescribed Weightage provided in the table below with maximum score of 100 points.

Total marks shall be computed by adding the scores obtained in (i) and (ii) out of 100 marks.

Those students who have completed or going to complete their M.Phil./ M.Tech. programme

- Will have to appear and qualify URET
- M.Phil. qualified students of Berhampur University or any other University, **shall not get any exemption** on course work and shall not get direct entry to Ph. D program. They have to follow the same guidelines for Ph. D admissions as any other candidate and must undergo course work etc. and shall also not get any benefit in Ph. D time duration for thesis submission.

IV. APPLICATION PROCEDURE

The candidate can go through the Prospectus and Application Form for admission into Ph. D program at the Berhampur University website www.buodisha.edu.in.

The candidate is required to send the print copy of the filled-up Application Form(available at the end of the prospectus), duly signed by him/her, along with self-attested photocopies of all the required documents and application cum processing fees to the Deputy Controller of Examinations, Berhampur University by Speed/Registered post ONLY so as to reach on or before 27.06.2023 till 4.30 p.m.. Applications received after the due date or incomplete in any respect will be summarily rejected. University authorities shall not be responsible for any postal delay.

V. RESERVATION for Ph. D. Program.

Scheduled Castes & Scheduled Tribes: 38.75% of the seats in each of the subjects are reserved for candidates belonging to the Scheduled Tribes (22.5%) and the Scheduled Castes (16.25%).

Necessary certificate to this effect issued by a Revenue Officer of the locality not below the rank of a Tahasildar must be submitted for claiming reservation under the above categories.

Divyang (more than 40% disability): 3% of the Total Vacancy seats in all subjects.

Subjects in which eligible Divyang applicants are available be considered for Divyang Reservations.

Divyang applicants are required to submit the **Online Updated Disability Certificate** issued by the competent authority.

VI. FEE TO BE PAID ALONG WITH THE APPLICATION FORM

Candidates seeking admission into Ph.D. Programs of Berhampur University have to pay a sum of **Rs. 1000/- (Rupees One Thousand) only (for SC/ST candidates Rs. 800/- (Rupees Eight Hundred) only)** towards Processing-cum-Application fee. The amount has to be paid through Demand Draft/Banker's Cheque drawn on State Bank of India (Bhanja Bihar Branch, Code:2107) 'Or' Canara Bank (Bhanja Bihar Branch, Code: 006371) payable to the **COMPTROLLER OF FINANCE, BERHAMPUR UNIVERSITY.**

No other form of payment is acceptable under any circumstances.

Note: Processing-cum-Application Fee once paid shall not be refunded under any circumstances.

VII. DOCUMENTS TO BE SENT ALONG WITH THE APPLICATION FORM

The applicant should send the following documents with his/her application form: (1) Self Attested photocopies of:

- a) Certificates and Mark Sheets of all examinations from H.S.C. to Master's Degree.
- b) Conduct Certificate from the institution last attended.
- c) Certificate in support of his/her claim against reserved quota (SC/ ST/Divyang) issued by competent Authority.

VIII. ADMISSION PROCEDURE

After receiving the Intimation Letter for admission, a candidate has to send all the relevant documents within an envelope super-scribing "**Ph.D. Subject:(mention the subject)**" on top of the envelope. **The list of documents to be sent is as follows:**

- (a) A Demand Draft/Banker's Cheque for the stipulated amount as mentioned in the intimation letter, for both **First List** Candidate and **Wait listed** candidates, drawn on State Bank of India (Bhanja Bihar Branch, Code: 2107) 'Or' Canara Bank (Bhanja Bihar Branch, Code: 006371) payable to the **COMPTROLLER OF FINANCE, BERHAMPUR UNIVERSITY.**
- (b) Three recent coloured Passport Size photographs.
- (c) T.C./College Leaving Certificate in original.
- (d) Conduct Certificate in original from the Head of the Institution last attended.
- (e) University Registration Receipt in original (in case of students of Berhampur University).
- (f) "**No Objection Certificate**" from the employer of the organization for leave during course work period of at least six months. (Only for the In-Service candidates)
- (g) Migration Certificate (in case of students of Universities other than Berhampur University).If this certificate cannot be submitted at the time of admission due to any genuine difficulty, the candidate should give an undertaking to the effect that he/she would produce it within a Month from the date of admission, failing which the admission may be treated as cancelled.
- (h) Certificate from a recognized Medical Practitioner indicating Blood Group of the applicant.

- (i) Duly filled in prescribed Affidavits (Annexure – I & II) in non-judicial stamp paper in original are to be submitted, if admitted.
- (j) Duly filled in Identity Card in the enclosed Format with a pass port size photograph affixed thereof, if admitted.

The candidate shall submit the following:

DECLARATION

(a) I do hereby declare that I have enclosed the following certificates/documents in original and Demand Draft/Banker's Cheque, and in case, any discrepancy is found I shall forfeit my claim for admission and be liable for any penal action or penalty or forfeiture of the seat as the University may deem fit and proper.

Certificates etc. in original:

- 1.
- 2.
- 3.
- 4.
- 5.

Full Signature of the Applicant

Note: Failure to submit any of the required documents within the prescribed date shall entail forfeiture of the seat.

IX. RETURN OF DOCUMENTS

- (1) All the documents including the Demand Draft/Banker's Cheque of the waitlisted candidates who are not admitted will be returned to them by the concerned Head/ Coordinator of the Department by **Registered/Speed Post** in due course.
- (2) The original documents of the admitted candidates, which are not required by the University after the admission, will be returned to the candidates in person by the concerned Department after obtaining proper acknowledgement

X. FEE PAYABLE AT THE TIME OF ADMISSION:

Sl. No.	Purpose	Amount in Rupees
1.	Tuition Fee @ Rs.20/- (Rupees twenty) per month payable for twelve months in one installment at the time of admission	Rs. 240.00
2.	Admission Fee	Rs. 20.00
3.	University Registration Fee (only for students from institutions other than Berhampur University)	Rs. 100.00
4.	University Recognition Fee (only for students migrating from other Universities)	Rs. 100.00
5.	Fee for Identity Card	Rs. 50.00
6.	Fee for Keeping Abstract of Attendance	Rs. 10.00
7.	Fee for Medical Aid	Rs. 100.00
8.	Fee for Calendar	Rs. 50.00

9.	Library Fees	Rs. 200.00
10.	Laboratory Fees (for science students only)	Rs. 2,500.00
11.	Students' Aid Fund	Rs. 25.00
12.	Utility Fee	Rs. 1,500.00
13.	Academic & Other fee: i) Science and Home Science	Rs. 3,000.00
	ii) Arts and Commerce	Rs. 1,500.00

Note: Fee once collected from the candidate admitted shall not be refunded under any circumstance.

Additional Fees Applicable to the PhD Candidates during Ph. D Programme			
Sl.No.	Name of the Fee	Resident Indian Students in INR	* NRI (Non-Resident Indian) & Foreign Students in USD
1.	Application Fee (Admission)	1000/-	100USD
2.	Registration Fee	5000/-	200USD
3.	Research Fees	2000/- Per annum	100USD
	For SAARC Countries	10000/-	
4.	Thesis Submission	10, 000/-	300USD
5.	Late Submission of Thesis		
	Fee for 1 st extension	5000/-	200USD
	Fee for 2 nd extension	6000/-	250USD
6.	A candidate has to pay an additional fine amount of Rs. 1000/- , if the application for extension is submitted within 2 months from the expiry of 6 th year.	1000/-	100USD

XI. HOSTEL FACILITIES

University has hostel facilities for a limited number of research students. Students seeking for hostel accommodation have to apply to the Warden, P.G. Hostels through Head/Coordinator of the concerned Department soon after admission into the course is complete, as seats in the hostels are allotted on first come first served basis. The Research Scholars who have been allotted with Hostel Facilities are required to deposit the Hostel Fees as per the University norms.

XII. CORRESPONDENCE AND ENQUIRY REGARDING ADMISSION

All correspondence regarding admission should be addressed to the Chairman, P.G. Council/Head/Coordinator of respective departments, Berhampur University, Bhanja Bihar, Berhampur –760007, as the case may be, by designation and not by name.

XIII. GENERAL RESTRICTION

- No candidate who is in any service shall be admitted unless he/she submits relieve order from the employer allowing him/her leave to pursue the Pre. Ph.D Course work.
- No candidate with unsatisfactory conduct or having criminal antecedent(s) shall be considered for admission.

- Mere qualifying in the URET does not confer any right to claim admission into the Ph.D. Programme.
- The admission to Ph.D. Programme shall be as per the existing Regulations 2020 subject to the vacancy position and availability of eligible supervisor and seats.

XIV OBSERVANCE OF RULES

- (a) The students of the University must abide by the Rules and Regulations framed by the University from time to time.
- (b) All disputes concerning admission and studentship are subject to the exclusive jurisdiction of the Civil Courts and Legal Forum at Berhampur (Ganjam), Odisha.

XV. RAGGING

Ragging in any form is strictly prohibited. Severe action shall be taken as per rules against those involved in ragging. As per the U.G.C guideline 6.1 (d & e) of the regulation (F-1-16/2007 (CPP – II/dated 17June 2009), it is mandatory for all the applicants to submit an affidavit in a non-judicial stamp paper as per the prescribed *proforma* enclosed in the prospectus, if admitted.

**Deputy Controller of Examinations
Berhampur University**

ANNEXTURES TO BE SUBMITTED AT THE TIME OF ADMISSION

ANNEXURE - I

AFFIDAVIT BY THE STUDENT

- I (*full name of student with admission/registration/enrolment number*) s/o d/o Mr./Mrs./Ms., having been admitted to(*name of the institution*), have received a copy of the UGC Regulations on Curbing the Menace of Ragging in Higher Educational Institutions, 2009, (*hereinafter called the "Regulations"*) carefully read and fully understood the provisions contained in the said Regulations.
 - I have, in particular, perused clause 3 of the Regulations and am aware as to what constitutes ragging.
 - I have also, in particular, perused clause 7 and clause 9.1 of the Regulations and am fully aware of the penal and administrative action that is liable to be taken against me in case I am found guilty of or abetting ragging, actively or passively, or being part of a conspiracy to promote ragging.
 - I hereby solemnly aver and undertake that
 - I will not indulge in any behavior or act that may be constituted as ragging under clause 3 of the Regulations.
 - I will not participate in or abet or propagate through any act of commission or omission that may be constituted as ragging under clause 3 of the Regulations.
 - I hereby affirm that, if found guilty of ragging, I am liable for punishment according to clause 9.1 of the Regulations, without prejudice to any other criminal action that may be taken against me under any penal law or any law for the time being in force.
 - I hereby declare that I have not been expelled or debarred from admission in any institution in the country on account of being found guilty of, abetting or being part of a conspiracy to promote, ragging; and further affirm that, in case the declaration is found to be untrue, I am aware that my admission is liable to be cancelled.
- Declared this ___day of _____ month of _____year.

**Signature of deponent
Name:**

VERIFICATION

Verified that the contents of this affidavit are true to the best of my knowledge and no part of the affidavit is false and nothing has been concealed or misstated therein.

Verified at(place) on this the(day) of(month),..... (year) .

Signature of deponent

Solemnly affirmed and signed in my presence on this the (day) of(month),(year) after reading the contents of this affidavit.

OATH COMMISSIONER

**ANNEXURE - II AFFIDAVIT
BY PARENT/GUARDIAN**

1. I, Mr./Mrs./Ms. (Full name of parent/ guardian) father/mother/guardian of..... (full name of student with admission/ registration/ enrolment number), having been admitted to.....(name of the institution), have received a copy of the UGC Regulations on Curbing the Menace of Ragging in Higher Educational Institutions, 2009, (hereinafter called the "Regulations"), carefully read and fully understood the provisions contained in the said Regulations.
 2. I have, in particular, perused clause 3 of the Regulations and am aware as to what constitutes ragging.
 3. I have also, in particular, perused clause 7 and clause 9.1 of the Regulations and am fully aware of the penal and administrative action that is liable to be taken against my ward in case he/she is found guilty of or abetting ragging, actively or passively, or being part of a conspiracy to promote ragging.
 4. I hereby solemnly aver and undertake that
 - a) My ward will not indulge in any behaviour or act that may be constituted as ragging under clause 3 of the Regulations.
 - b) My ward will not participate in or abet or propagate through any act of commission or omission that may be constituted as ragging under clause 3 of the Regulations.
 5. I hereby affirm that, if found guilty of ragging, my ward is liable for punishment according to clause 9.1 of the Regulations, without prejudice to any other criminal action that may be taken against my ward under any penal law or any law for the time being in force.
 6. I hereby declare that my ward has not been expelled or debarred from admission in any institution in the country on account of being found guilty of, abetting or being part of a conspiracy to promote, ragging; and further affirm that, in case the declaration is found to be untrue, the admission of my ward is liable to be cancelled.
- Declared this ___day of _____ month of _____year.

Signature of deponent
Name: Address:
Telephone/Mobile No.:

VERIFICATION

Verified that the contents of this affidavit are true to the best of my knowledge and no part of the affidavit is false and nothing has been concealed or misstated therein.

Verified at (Place) on this the(Day) of (Month), (Year).

Signature of deponent

Solemnly affirmed and signed in my presence on this the (Day) of(month), (year) after reading the contents of this affidavit.

OATH COMMISSIONER

**ANNEXURE - III
DECLARATION FOR
ALL APPLICANTS**

1. I Mr/Ms. do hereby declare that I am aware of the provision that students admitted into the Pre-Ph. D course work is not permitted to take concurrent admission in any other course(s) or appear at any other examination so long as they continue their studies in the concerned courses, and until they have fully appeared at the said examinations.
2. I do hereby declare that I have not been admitted to any other course(s) nor shall I appear at any other examination as long as I continue my studies in the course, if admitted.
3. I do hereby further declare that I am not serving in any Government (Central or State) Organization, Corporation or Undertaking or employed otherwise.
4. If at any time it is found that I have violated the above conditions, I shall be liable to forfeit my seat, cancellation of my admission and such other penal action as may be considered appropriate by the University.

Date:

Full Signature of the Applicant



BERHAMPUR UNIVERSITY

URET APPLICATION FORM

Academic Session-2023-2024

Official Use

INDEX No: _____

Date: _____

Space
For
Photograph

Applying for : Ph.D. in Women's Studies

Applicant's Information:

1. Applicant Name (As in HSC Certificate) : _____
2. (a). Gender : _____ (b). Nationality: _____
3. Are you a Kashmiri Migrant? : _____
4. Date of Birth (In Figure & In Words) : _____
5. Blood Group : _____
6. Aadhaar Number : _____
7. Mobile No. : _____
8. Email Id : _____
9. Marital Status : _____
10. Father's /Guardian's Name : _____
11. Mother's Name : _____
12. (a). Permanent Address:
 - Plot / House No / At/ Apartment No. : _____
 - Locality / Street Name : _____
 - Post : _____
 - District : _____
 - State : _____
 - Pin : _____
 - Parent's / Guardian's Telephone / Mob. No.: _____
- (b). Address for Correspondence::
 - Plot / House No / At/ Apartment No. : _____
 - Locality / Street Name : _____
 - Post : _____
 - District : _____
 - State : _____
 - Pin : _____
13. Berhampur University Regd. No. : _____
14. Admission is Claimed Under Any Reserve Quota(specify): _____
15. Qualified in (any National Test for Ph.D /Fellowship): _____

16. Educational Qualification:

Name of the Examination	Board / Council / University	Year of Passing	Division	Secured Marks / CGPA	Maximum Marks/ Grade Point	% of Marks
Secondary / H.S.C. or equivalent						
Senior Secondary / Intermediate (+2)						
Undergraduate						
Postgraduate						
Any Other						

17. Whether Interested to Apply for Hostel Accommodation: _____

18. Distance between Berhampur University and your present address: _____

19. Payment Details (Please see the Prospectus):

DECLARATION

- (1) I declare that the particulars furnished in this form are true to the best of my knowledge and belief and as per my certificates and valid official documents. I further declare that in case any of the above information is found to be incorrect at any time, I shall be liable to forfeit my seat and to such penal action as the university may deem appropriate.
- (2) I undertake to abide by the rules of the P.G.Council and Hostel, framed by the Berhampur University and if at any time, in any instance of breach of these rules, indiscipline, disobedience or misconduct or involvement in ragging is found against me, my name shall be struck off from the rolls of the University.
- (3) I have understood the various provisions and rules of eligibility and admission to various Departments of Berhampur University as mentioned in the Prospectus along with the application form and I undertake to abide by any decision taken by the University authorities in regard to my eligibility and admission into a Department.

Date: _____

Full Signature of the Applicant