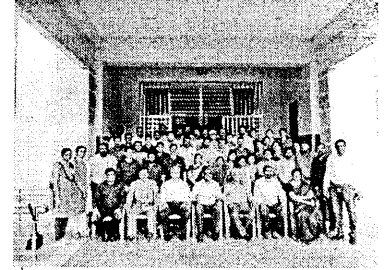


**Template for submission of information for preparation of  
ANNUAL REPORT  
(1<sup>st</sup> January 2021 to 31<sup>st</sup> December 2021)  
(TO BE SUBMITTED IN SOFT COPY AND HARD COPY)**

Photograph of the Front Portion of the  
Building/Department/College taken  
with Teachers, Students and staff  
**(HALF PAGE)**



Sample

1. Department/College:
2. Year of Establishment:
3. Faculty Details:

Name	Designation	Qualification	Area of Expertise

4. Programmes Offered with Student Enrolment:

Class	Sanctioned strength	Enrolled Strength						Total
		Male			Female			
		S.C	S.T.	Gen	S.C	S.T.	Gen	

5. Special Papers Taught:
6. Examination Results

No. of candidates registered	No. of candidates appeared	Results		
		1 <sup>st</sup> Class	2 <sup>nd</sup> Class	Fail

7. Seminar / Conference / Workshop Refresher Courses organised by the Department during the year:

Date	Title/Theme	No. of Participants

8. Seminars/Conferences/Workshops/Refresher Courses attended by the faculty members during the year:

Name of the faculty member	Programme attended (National/International)	Venue and Duration	Title of the Paper Presented

9. Visitors to the Department/College:

10. Research Activities of Faculty Members:

Name	Details of Ongoing Projects/Completed Projects during the year	Publications	Ph.D./D.Litt. supervision

11. Research Fellows in the Department:

Name of the Scholar	Name of the Guide	Funding Agency	Topic/Project

12. Students Achievements:

(a) Academic

(b) Sports:

13. Other important information, if any:

Photograph (Mosaic) highlighting the activities (curricular and extracurricular) during the year under Report

Sample >

